



**NAMPA
BUSINESS
IMPROVEMENT
DISTRICT**

**BID Regular Meeting Minutes
Nampa Development Services Center
500 12th Ave S
November 12, 2024
7:30am**

Call to Order

Meeting called to order at 7:35am by Clayton Borah – Chair

Roll Call

Board: Clayton Borah, Beatrix Westmoreland, Skee Wood, Julie Vincent, Janna Miller, Michael Vernor, Jeremy Lopett

Guests: Mayor Kling, Amber Bothwell, Amy Bowman

(1) Minutes

- a. **Action Item:** Approve October 22, 2024 Special Meeting Minutes – Clayton Borah

Moved by Wood. Seconded by Miller. All in favor. Motion passed.

(2) Reports

- a. Financials
 - i. **Action Item:** Approve October financials as presented – Clayton Borah

Moved by Vernor. Seconded by Wood. All in favor. Motion passed.

- ii. Collection's report – Amber Bothwell

Bothwell stated that 18 past-due accounts have been sent to collections and she is working through the list of past due accounts to clear them up.

- b. General Reports
 - i. Holiday window painting update – Amber Bothwell

Bothwell stated that she composed a list of local artists willing to do holiday window painting downtown. This list will be emailed to businesses downtown and encouraged to contact someone to paint their windows downtown for a more festive atmosphere.

(3) New Business

- a. **Action Item:** Approve or deny paying for the Advanced Support PSA for the downtown cameras in FY26 – Amber Bothwell

Bothwell stated that city legal has finished reviewing the contract for the downtown security cameras and is just awaiting signature from the police department. Bothwell is requesting that the BID choose a Professional Service Agreement option. The BID chose to fund the Premium Support PSA due to labor and parts warranty, which would replace the cameras upon failure or every ten years.

Moved by Wood. Seconded by Vernor. All in favor. Motion passed.

- b. **Action Item:** Elect new secretary



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Miller stated her decision to step down from her position as board secretary. Vernor volunteered to fill the position temporarily.

Moved by Wood. Seconded by Westmoreland. All in favor. Motion passed.

(4) General Discussion

- a. New bylaws and amended budget

Bothwell presented the draft amended bylaws and draft amended budget to the board. She requested that the board and guests review the bylaws and budget over the next month in preparation for approval at the December board meeting.

- b. Black Friday (November 29th)

The Board discussed how to promote Black Friday shopping in downtown.

- c. Christmas tree lighting and Shop Small Saturday discussion (November 30th)

Bowman gave an update on the upcoming Christmas tree lighting event and the board had a discussion regarding Shop Small Saturday. Oscar Diaz, downtown event coordinator, planned a S'mores Shopping booth to promote shopping downtown for Shop Small Saturday.

- d. Giving Tuesday (December 3rd)

Giving Tuesday is on December 3rd. Bothwell stated that she will add a link to the downtown website that can be used to make donations.

- e. Homeless population downtown

Westmoreland stated that downtown business owners have been complaining about disturbances in their stores from the homeless population. They have stated that the police department has not been very helpful. Mayor Kling requested that Westmoreland send her the email that was sent to her detailing the problem so that the issue can be addressed.

(5) Announcements

5.1 Next Special Board Meeting November 26, 2024, 7:30am – Nampa Development Services Center

5.2 Next Regular Board Meeting December 10, 2024, 7:30am – Nampa Development Services Center

Adjournment

Meeting adjourned at 8:35am