

**NAMPA
BUSINESS
IMPROVEMENT
DISTRICT**

**BID Regular Meeting Minutes
Nampa Development Services Center
500 12th Ave S
September 10, 2024
7:30am**

Call to Order/ Roll Call

Present: Chair Clayton Borah, Co-Chair Skee Wood, Secretary Janna Miller, Treasurer Beatrix Westmoreland, Member Julie Vincent, Member Jeremy Lopett (arrived 7:45am), Member Michael Verner

Staff Present: Attendee Krista Gaona-Cortez, Attendee Amber Bothwell, Attendee Amy Bowman

Chair Clayton Borah called the meeting to order at 7:30am.

(1) Minutes

1.1 Action Item: Approve August 13, 2024 Regular Meeting Minutes

Motion to Approve by Wood, and SECONDED by Westmoreland to approve the August 13, 2024 Regular Meeting Minutes.

RESULT: Passed

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett

NOES: None

ABSTAIN: None

2.1 Financial

i. Action Item: Approve July, and August 2024 financials as presented. August financials were not available

Motion to approve July 2024 Financials and revisit August by Wood and SECONDED by Westmoreland.

RESULT: Passed

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner

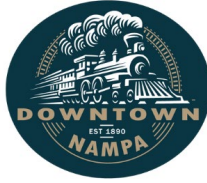
NOES: None

ABSTAIN: None

ii. Action Item: Approve adding Amber Bothwell to BID bank account.

Motion to approve adding Amber Bothwell to BID bank account by Westmoreland, Seconded by Vernon.

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett



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NOES: None

ABSTAIN: None

ii. List of uncollected BID fees was distributed for review. Discussion in regard to turn over past due accounts to collections. The final decision was deferred to revisit at the next Monthly meeting.

Motion to revisit BID fees in the next meeting before sending them to collection by Westmoreland, Seconded by Vernon.

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett

NOES: None

ABSTAIN: None

iii. Action Item: Approve Postage Expense Reimbursement to the City. Motion to approve reimbursement of postage to the city by Wood. Seconded By Miller.

RESULT: Passed

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett

NOES: None

ABSTAIN: None RESULT: Passed

iv. Action item: Approve Reimbursement to the city for Food and Beverage provided for the annual meeting. Total Cost \$245.90. Motion to approve reimbursement to the city for food and beverage by Wood. Seconded by Miller.

RESULT: Passed

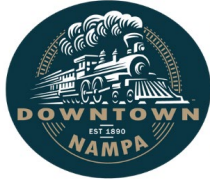
AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett

NOES: None

ABSTAIN: None

3.1 City

i. Amber presented an update of the Trash Compactor Enclosure. Construction will begin October 21st, and will be placed behind Bit of Italy. Construction is set to be completed by November 16th, 2024. A code change will be put in place in the next 2-3 weeks to disallow any trash receptacle bins on Wall St



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from 1st to 2nd. Actual use of trash compactor will begin mid-December. Businesses will be charged by amount of usage including trash, grease trap, and recycle.

ii. Amber provided an update on the cleanup event conducted by employees of First Interstate Bank on September 11, 2024. \$500 will be provided to the BID for cleanup supplies as a grant awarded by First Interstate Bank. The cleanup will occur between 1-5pm. Amber presented the idea of a walk behind outdoor hand push sweeper which can be purchased with these funds. It will be discussed at the additional special meeting. Witco needs a cart for trash which will also be discussed at the additional special meeting.

iii. New Businesses coming to Downtown Nampa.

Pub and Putt

DK Donuts

Candy Store

Slow by Slow

The Bark Park will be a container (shipping containers) park with food and beverage and a seating area.

iv. Downtown events were set to be discussed but will be moved to the special meeting, and Oscar invited to update.

4.1 New Business:

i. We need to elect officers for FY 2025. We need to set terms in accordance with the new bylaws that need adopted. Motion made to reelect all current officers to remain in their current roles by Verner, Seconded by Wood.

RESULT: Passed

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett

NOES: None

ABSTAIN: None

ii. Amended by laws will be put off until the next monthly meeting. Motion to move approval of amended by laws to next monthly meeting by Westmoreland. Seconded by Verner.

RESULT: Passed

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett

NOES: None



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ABSTAIN: None

iii. With the merging of the BID and the DNCA the name needs changed to the Downtown Nampa Association. Motion to Approve changing the name to the Downtown Nampa Association by Westmoreland, seconded by Wood.

RESULT: Passed

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett

NOES: None

ABSTAIN: None

iv: Paying for Advanced Support for Downtown Cameras in FY 26

Discussion occurred for approval of Cameras putting up downtown. The monthly cost to monitor cameras begins 1 year after cameras are put up. Advanced Support is \$137 per month. City legal needs to review agreement. Verner discussed it could be more economical to go to the top-level tier because it includes replacing the cameras every 10 years. In addition, adding speakers and technical support will be discussed. This discussion has been tabled to the next meeting on September 24th, 2024. Motion to table discussion until the meeting on September 24, 2024 by Westmoreland, and Seconded by Verner.

RESULT: Passed

AYES: Borah, Wood, Vincent, Westmoreland, Miller, Verner, Lopett

NOES: None

ABSTAIN: None

5.1 Discussion

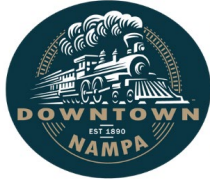
i. Annual Meeting recap by Borah. It was discussed that there needs to be some changes to the annual meetings, and quarterly town halls was proposed as an option.

ii. Wood discussed asking Witco to change trash change out to 3 days per week. Vincent will reach out to Witco

iii. The next meeting will be Tuesday, September 24th. This will be considered a special working meeting to supplement the monthly meetings. The next Monthly meeting will be October 8th, 2024.

Adjournment

MOVED by Westmoreland and SECONDED by Wood to adjourn meeting at 9:00 AM



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AYES: Borah, Wood, Miller, Vincent, Westmoreland, Verner, Lopett

NOES: None

ABSTAIN: None

Passed this ____ day of _____, 2024.

CHAIR

ATTEST:

SECRETARY